



**NORTH DUFFIELD PARISH COUNCIL**  
**Clerk/RFO: Mrs S Look, 72 Main Street, Wheldrake, York, YO19 6AA.**  
**clerk@northduffieldpc.co.uk www.northduffieldpc.co.uk**

Dear Councillor

You are summoned to attend the next monthly meeting of North Duffield Parish Council to be held on **Thursday 25<sup>th</sup> July at 7pm** in the **Methodist Chapel Schoolroom**. Meetings are open to the Press and Public except for when agenda items resolved as confidential under the Public Bodies (Admission to Meetings) Act 1960 (Part 2).

**AGENDA**

**Part 1**

- 24099. To receive apologies for absence and to consider the approval of reasons for absence given by councillors.**
- 24100. To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests.**
- 24101. Minutes:** To confirm the minutes of meeting held on Thursday 6<sup>th</sup> June 2024 as a true and correct record.
- 24102. Receive Divisional Councillor report.**
- 24103. Matters arising:**
- i. Reports of anti-social behaviour.
  - ii. Reports of the Peacocks causing damage.
- 24104. Highways update:**
- i. To receive any further update on the Community Speedwatch programme.
  - ii. To receive any update from the chairman on Highways concerns discussed at last meeting.
  - iii. To receive an update from Highways on the 'Please Drive Slowly' signage request.
  - iv. To receive an update on the statistics from the new VAS Sign on the A163.
  - v. To receive any update on damaged verge outside Inglenook on Green Lane.
  - vi. To receive an update on investigations into a bus service to Selby.
- 24105. To consider and decide upon the following planning applications:**
- i. ZG2024/0617/HPA. 10 Broadmanor, North Duffield. Ground floor extension. For info only. No comments raised by councillors.
  - ii. ZG2024/0714/TPO. 2 Westfield Road, North Duffield. Application for consent to crown reduce by 30% and crown lift by 3m to 1No Oak tree (T01) covered by TPO 4/2001. Comments by 1 August 2024.
- 24106. To consider any further action regarding the following ongoing planning matters:**
- i. To receive any update on the NYC Local Plan.
  - ii. To receive any update on the Selby Local Plan.
  - iii. 2024/0119/MWCU. Alleged: Unauthorised construction of large warehouse illuminated at night, visible from A163, machinery noise at Blackwood Pig Farm, Market Weighton Road W, North Duffield.
  - iv. Proposed development of 70 homes at Gothic Farm and adopting Land – North Duffield. To note KCS Development Consultation and resolve any further action.
  - v. ZG2023/0559/DOC. Land Adjacent A163 Market Weighton Road North Duffield. The application is to discharge conditions 03 (archaeology), 05 (highways), 08 (construction management plan), 09 (drainage), 10 (drainage), 14 (bin storage and collection) and condition 15 (landscape) of planning permission 2021/1353/FUL Erection of 5 dwellings and associated infrastructure.
- 24107. To receive and note the following planning decisions/information:**

- i. ZG2024/0087/S73. Springfield House Farm, Green Lane, North Duffield. Section 73 application to vary condition 03 (carriageway/private drive) of approval 2018/1050/FUL Section 73 application to vary conditions 02 (drawings), 04, (surface water from non-highway areas) 05 (access) and 09 (landscaping) of approval 2017/0687/FUL for proposed erection of 4 no. detached bungalows with integral garages. REFUSED.

**24108. Public time:**

Clerk to note any items sent prior to the meeting for discussion.

**24109. Financial Matters:**

- i. To consider adopting the updated Financial Regulations as recommended by NALC.  
 ii. Finance report and consider transactions for approval and payment:

Account balance and reconciliation:

		Current Account	Savings Account
a.	<b>Account balances as at 31st May 2024</b>	<b>£3063.39</b>	<b>£22,425.81</b>
b.	<b>Transactions made since last meeting (approved at the last meeting):</b>		
10/06	Annual McAfee Office Security	-£109.99	
10/06	Clerks May expenses and overtime	-£132.19	
c.	<b>Payments made since the last meeting under clerks delegated powers:</b>		
28/06	Clerks June salary	As agreed	
10/06	Anytime Skips; summer fare skip hire	-£216.00	
19/06	North Yorkshire Council; Streetlight maintenance 2023-24	-£1208.08	
14/06	S Look; Gear4music PA system for events	-£259.00	
30/06	Unity Trust bank; quarterly fee	-£18.00	
19/06	D Wint; bunting for summer fare	-£34.14	
19/06	Tiger Print; Summer Fare flyers	-£43.00	
22/07	ICO annual fee	-£35.00	
26/06	Gardencare; Portable toilets for summer fare	-£267.60	
03/07	York Landscapes; June village maintenance	-£585.60	
d.	<b>Receipts since the last meeting:</b>		
06/06	HMRC; VAT refund		£962.57
07/06	J Cullingworth (Sheldybobs); Summer Fare stall holder payment	£15.00	
10/06	K Patrick; Summer Fare stall holder payment	£15.00	
06/06	C Butler; Summer Fare stall holder payment	£15.00	
06/06	Big Willy Distillery; Summer Fare stall holder payment	£15.00	
05/06	C Jackson (Courtney); Summer Fare stall holder payment	£15.00	
31/05	G Shipley; Summer Fare stall holder payment	£15.00	
12/06	B Swift; Summer Fare stall holder payment	£15.00	
30/06	Unity bank; savings account credit interest		£146.22
04/07	Pinfold Pizzas; Summer Fare stall holder payment	£15.00	
04/07	Georges Caribbean; Summer Fare stall holder payment	£30.00	
04/07	Happy Hounds; Summer Fare stall holder payment	£15.00	
02/07	Flagpole reimbursement instalment	£50.00	
09/07	NYC; urban grass cutting annual payment		£402.32
05/07	NYC; community funding marquee roof		£1200.00
e.	<b>Internal transfer:</b>	Nil	
13/06	Transfer from savings to current account	£3000.00	-£3000.00
02/07	Transfer from savings to current account	£3000.00	-£3000.00
f.	<b>Account balances as at 2024</b>	<b>£5836.35</b>	<b>£19,136.92</b>
g.	<b>To approve the following payments:</b>		
	JRB Enterprise Ltd; Dog bin bags	-£130.26	
	Clerks June and July expenses	-£106.72	
	York Landscapes; July village maintenance	-£729.60	

The Openness of Local Government Bodies Regulations: Recording is allowed at Council, committee and sub-committee meetings which are open to the public, subject to: - the recording being conducted with the full knowledge of the Chairman of the meeting. Anyone wishing to record must contact the Clerk using the details above prior to the start of the meeting. Any recording must be conducted openly and not in secret.

**24110. Village Green and maintenance:**

- i. Review of the summer fete.
- ii. To confirm items on the 'to do' list from the village walk around and resolve any further action.
- iii. Update from the 'village green working group'; progress/plan/next steps.
- iv. To receive an update on the Nature Recovery initiative.
- v. To confirm date for the Autumn litter pick.

**24111. Correspondence:**

- i. To note YLCA White Rose Update and training dates.
- ii. Consultation about plans to build a new biogas plant on land off the A163, near its junction with the A19. Consultation via website, [www.riccallrenewables.com](http://www.riccallrenewables.com)
- iii. Request to cut the hedge on the A163 later in the year.
- iv. Further report regarding the overgrown hedge on the corner near Loppington House.

**24112. Parish online software:**

- i. To receive any update on purchasing GIS (Geographic Information System).

**24113. Meeting close to the public:**

- i. To confirm the date for the next monthly meeting to be held at 7pm on Thursday 5<sup>th</sup> September 2024 in the Schoolroom of North Duffield Methodist Chapel.

**Part 2**

**24114. Confidential business:** To consider and resolve whether to exclude the Public and Press on the grounds that matters for discussion affect individual staff matters / procedures / legal / financial issues.

**24115. Village Maintenance Contract:**

- i. Update on maintenance contractors.